

COVID-19 Memo to Partners

During these extenuating circumstances, we at Hawkins Contracting Services Limited are firmly focussed on the wellness of our staff, partners and communities.

We have a sustained effort in place to mitigate the dangers posed by COVID-19, with resulting procedures that are allowing us to proceed with confidence. We remain agile as this situation evolves and continually pursue procedure enhancements.

Our operations are fully functioning with robust controls in place. Our head office in Stouffville is closed with all staff having remote access capabilities, allowing for continued operations and collaboration within and with our partners. Our construction sites are active but remain sealed, meaning that visitors are not accepted without previous approval and in person meetings are eliminated unless necessary. Disinfection and sanitation processes have been enhanced. Layered screenings have been implemented. Compliance is strictly enforced with all protection procedures such as personal and social hygiene standards, social distancing, and mandatory orientations on protection procedures specific to work-types and workplaces.

It is imperative and non-negotiable that we all remain committed to these efforts. Integral to these efforts are that no one who is in a compromised state enter our workplaces. Compromised means:

- Having travelled by plane within the last 14 days
- Having travelled by ground from a high-risk area within the last 14 days
- Having been exposed to someone who has been diagnosed with COVID-19 or is in any presumptive state of COVID-19 within the last 14 days
- Having suffered from COVID-19 symptoms, though not diagnosed, within the last 14 days
- Currently displaying or feeling any cold or flu like symptoms
- Having lived communally, in large numbers akin to unacceptable sized gatherings, within the last 14 days

These measures though may be compromised by those who do not match our efforts. We encourage all partners to join our sustained efforts to protect each other, within and beyond the borders of our workplaces. This is an opportunity to rise above adversity and emerge stronger.

Unite and persevere,



Matt Hawkins,
President



Daniel Oliveira,
HSE & HR Manager